

Bellarine Springs Residents Association

MINUTES

Committee Meeting – Wed 10th April 2024

Meeting Room

Present: Steve Merriman, Rick Goss, Peter Guerin, David Gilbert, Sue Kuter, Jayne Huson, Judy Benbow, Delia Jenkins,

Apologies: Glynis Jones

Meeting Start: 10:00 am

Chair:

1. Apologies & quorum
2. Declarations of Conflict of Interest
3. Correspondence

Received:

- Uptown Catz Band
- Application from Brenda Bickerton - Pickleball line marking

Sent:

4. Minutes of previous meeting (*previously circulated*)

- a. Moved to accept Minutes: Peter Guerin Seconder: David Gilbert
- b. Business Arising from Minutes

Amendment to motion re payments for visitors to monthly morning tea.

The motion now reads: "That, after each monthly morning tea the Marketing and Sales manager sends an email to the Committee stating how many potential buyers attended. A tally will then be kept and an invoice sent out at the end of the financial year stating the cost of visitors for the year @\$5 per person".

Moved: David Gilbert Seconded: Jayne Huson

5. Treasurer's Report

- a. Financial Report, including current balance (*circulated*)

Treasurer's Report – Rick Goss

This month's report shows a deficit of **\$654.60**. This should come as no surprise, as some significant expenditure occurred this month that included the BSRA funding the Pizza Night, the Bush Balladeer's visit, Easter Raffle Hampers, Dim Sims and Hot Cross Buns on Good Friday.

With the benefit of several special events in March, bar sales continued the trend of recent months with over \$2,700 accrued in sales. Moving into the cooler months with fewer special events occurring, bar sales, (thus surplus), are likely to be lower.

Non-Bar Expenditure

- Dim Sims & Catering Supplies	\$107.70
- Morning Tea & Catering Supplies	\$107.00
- Payment Box Materials	\$125.44
- Table Numbering Materials	\$ 21.95
- Easter Hampers	\$109.20
- Pizza Night Costs	\$882.00
- Bush Balladeer	\$250.00
- Hot Cross Buns	\$ 88.15
	\$1,691.44

Rick Goss – Treasurer - BSRA

Financial Report Attached/

Bellarine Springs Residents Association

Financial Report as of 31st March 2024

Date	Current Month 1st Mar - 31st Mar	Year to Date 1st Jul - 31st Mar
Income		
Bar Sales	\$2,722.99	\$25,610.90
Social Events	\$220.00	\$4,331.16
Internal Transfers - In	\$1,000.00	\$9,000.00
Morning Teas/Catering	\$0.00	\$0.00
Fundraising - In	\$0.00	\$4,503.10
Interest	\$6.01	\$72.56
Misc. Income	\$268.95	\$2,008.87
	\$4,217.95	\$45,526.59
Expense s		
Bar Purchases	\$1,961.11	\$16,615.40
Social Events	\$1,657.05	\$10,939.71
Internal Transfers - Out	\$1,000.00	\$9,000.00
Morning Teas/Catering	\$107.00	\$1,562.74
Fundraising - Out	\$0.00	\$4,503.10
Activity Group Funding	\$0.00	\$1,020.67
Stationery & Admin.	\$0.00	\$91.25
Equipment Purchased	\$0.00	\$2,918.84
Misc. Expenses	\$147.39	\$532.68
	\$4,872.55	\$47,184.39
Summary	-\$654.60	-\$1,657.80
A/C Balances as of 31st Mar 2024		
Cash - Bar A/C		\$786.19
Cash - General A/C		\$5,357.55
Cash - Petty Cash		\$41.90
Cash - Bar Float		\$40.00
		\$6,225.64
Assets - Bar Stock		\$1,251.32
Overall Financial Position		\$7,476.96

Moved to accept Report: Treasurer. Second: Steve Merriman

6. Committee Reports (*Available for Review in Google Docs*):

a) President's Report

March was very busy with lots of activities, including the Birthday/ Morning Tea, St Patricks day, Fish Van, Bush Balladeer, Village Outings and Good Friday Happy Hour, which included Hot Cross Buns and the Easter Raffle.

The winners of the raffle were: 1st Prize - Jean Konnings

2nd Prize - Honor Gillies

3rd Prize - Maureen Gati

The winner of the Guessing Jar was Peter Guerin, both Raffles raised \$400.

Thanks to all those who contributed to the Raffle and thank you to all those residents who helped run these events.

Steve Merriman

b) Secretary's Report

None required.

c) Bar Report

This month we introduced, at the request of residents, Diet Bundaberg Ginger Beer. This has sold quite well and has added to our expanding range.

We wish to acknowledge and thank those residents for their donations of unwanted drinks. Provided they have not exceeded their 'use by' dates, we are always willing to offer them to residents for a minimal charge.

Thanks to the auspices of Peter Guerin, we were fortunate to purchase Corona beer from Costco at a considerably lower price than local outlets.

Volunteering has been mixed sometimes due to poor memory!

March also saw the third highest share of sales via the Square since its introduction in July 2022 at 39%.

Sales- \$2,917.50

Purchases- \$1,961.11

Stock at 1st April \$1,251.32

David Gilbert

d) Welcome Group

New Residents.

13 Harrison Rise - Alf and Alice Thistlewaite.

9 Harrogate Lane - Frank and Lynette Crichton have started to move in last weekend. Will deliver Welcome packs when able to catch up with them.

e) Social Activities Report - (Including Upcoming Events)

Into April and already the calendar is filling up with events and activities. Lots of dates to add to your diary over the next couple of months.

Very important to check the clipboards at the activity station in the foyer just outside the Hair Salon/Physio room. Some events fill quickly and we don't want you to miss out.

Sunday 21st April

Paella with 2 sittings. Lunch time 12:30pm and Dinner (tea) time 6pm.

\$15.00 per head with traditional selections of Chicken Leek & lemon Risotto, Seafood and Vegetarian. Please put your name on the signup sheet indicating what time session you will be attending. Money to be placed in an envelope (provided) with name AND time in the locked box, "slot 3" situated in the library.

Tuesday 30th April

Fifth Avenue Jewellery presented by Betty McGrath will be in the community centre from 10.30 to 12noon

Future diary dates include:

Tuesday 21st May. Jill's comfort shoes

Sunday 26th May. The Pickled Onion Band Headed by one of our talented residents, Johnny Barsby.

Friday 21st June. Winter Solstic evening when you will be able to purchase a delightful meal from "The Spud Van" who will be visiting from 6pm (Approx).

Tuesday 2nd July. Cabella Mia Fashions presenting their wonderful winter range of clothing.

Tuesday 27th August. "That's Me" womens clothing presentation.

It is great to see other residents organising many exciting events/activities. You could never say there was nothing going on in this village. Do check out the monthly Bellarine Springs Newsletter and keep an eye out for the monthly BUZZ.

Hope you are enjoying the cooler weather.

Regards, Sue Kuter

f) IT/Communicatons Report

Many flyers were completed for upcoming events and activities.

No further resident member registrations yet this month.

Delia Jenkins

g) Management Report

7. Requests for Funding

a) Brenda Bickerton - Pickleball line marking. - There needs to be some maintenance of the current surface of the tennis court before the Pickleball line marking is done. This will be referred to Management. We agree to the cost of the line marking for Pickleball at a cost of \$500.00.

Moved: Jayne Huson Seconded: Judy Benbow

8. Other business

- A. Food handling course - Peter - \$139.00. Online course for Jayne Huson, Barb Joyner and Sue Kuter. Paid by BSRA.
- B. Fish and chip van for happy hour. (Glynis - need more details)
- C. Bar fridges - David. Preference is a Double door bar fridge to better service the bar. Costed at \$1200.00. Waiting for verification from Management regarding the circuit requirements.
- D. Billiard table - Based on recent discussions the group needs to approach management first to discuss the possibilities and then send a funding request to the BSRA.
- E. Uptown Catz Band - Sue K to contact Catherine in response to email received.
- F. BSRA Website Update - Rick
- G. Pizza Night Review - Rick. We will order differently in the future to avoid excess being ordered.
- H. ANZAC Day - Service at the Flagpole at 11:45am. - Judith and Geoff.
Morning tea at 11am
2 Up from 12:30pm in the Community Centre. Bring your money.

9. Meetings with management

Committee to nominate at least 2 Committee members and suggest a third person to attend the next Management Meeting. Thursday 18th April.

Rick Goss and Steve Merriman will attend.

10. Next Committee Meeting

Wednesday 8th May

Meeting Closed: 11:10 am

I confirm these Minutes are a true and correct record of the meeting of 13th March 2024.

Signed: Date:

(Mr Steven Merriman, President, Bellarine Springs Residents Association)

BSRA ADVISORY Meeting of 21/03/24- Questions

Matters Previously Raised

Solar Panels

Panels on the 15 houses installed so far are connected and producing power. Awaiting connection of monitoring software to enable viewing of how the system is going. Intention to install panels on another 30 houses on Stage 10 houses with the possibility of further installations on the Community Centre roof.

Budget

Resolving the recent electricity bill issues has been the main priority of the Accounts people and as a result the budget process is behind schedule. Management expects to have some figures to share at the April meeting.

New Questions

Health of Trees

Management are unaware of any trees having health issues and were surprised those that fell over did. They will look at engaging an arborist to run a check on the larger more established trees.

Emergency Pendants not being responded to

Management believes the issue may be that the button is not being pressed firmly enough or for long enough. The button should be pressed until an 'SOS' message appears on the screen. We recommended that this be emphasised in a newsletter article to all residents as this fact may not be widely known.

Bellarine Springs Flag

It is still intended to fly a Bellarine Springs (not Pinnacle) flag on the flagpole most of the time to be replaced for special occasions or events, e.g. Anzac Day, NAIDOC week. To create a new flag is not a cheap exercise and will need to await sufficient space in the budget.

Residents Survey

Plan to repeat the Residents Survey in the Aug/Sept time frame. Expecting questions will be similar to last time.

Poor Quality Phone Service with the village

Obviously outside of management control. Management suggest the BSRA raise a formal issue with the providers and see what comments they come back with.

ACTION LIST

Agenda Item	Action	Responsible Person
Billiard table	Pass onto Management	Rick and Steve
Tennis Court/ Pickleball	Needs repairs before any line marking for Pickleball	Rick and Steve
Bar Fridges	We are ready to go but Management needs to give the go ahead based on circuit capacity.	Rick and Steve