

BELLARINE SPRINGS RESIDENTS ASSOCIATION

2019 ANNUAL REPORT



Our purpose

The purpose of the Association is to serve the interests of its Membership, the Residents of Bellarine Springs. It will:

1. Encourage, support and promote the wellbeing of Members, welcome them to Village life and support them in times of difficulty;
2. Represent and advocate for Members in matters which the Association deems appropriate; including negotiations with Village Management and Village Owners on matters of interest to the general Membership;
3. Establish and support an organisational structure that facilitates the development of activities and events which enhance the enjoyment of Village life; and
4. Review and where necessary modify the role and functions of the Association and its organisational structures to meet changing circumstances.

Our History

In late 2016 a small group of residents at Bellarine Springs Village discussed the possibility of forming a resident's association. In January 2017 a meeting of all residents, then numbering 28, was called to determine support for the idea. All 25 residents present at the meeting supported the idea, and a Working Group (P Lewis, G Turner, J Jones, S Evans, V Bishop; M Walker) was elected to draft a Constitution. The Working Group considered that the best option for the Association structure was as an unincorporated body, given its small membership and lack of significant assets.

A meeting of all 37 residents on 22 March 2017 voted unanimously to adopt the proposed Constitution and elected the founding Committee of P Lewis (President/Chair), S Evans (VP), J Jones (Secretary), B Chalmers (Treasurer), C McKenzie and M Walker (Ordinary Members). The first Annual General Meeting for the Association was held in September 2018.

Committee members

Name	Position	Dates acted (during period 1 July 2018 to 30 June 2019)
2017-2018 Committee		
Peter Lewis	President	01/07/2018 – 25/09/2018
Stuart Evans	Vice-President	01/07/2018 – 25/09/2018
Judith Jones	Secretary	01/07/2018 – 25/09/2018
Barbara Chalmers	Treasurer	01/07/2018 – 25/09/2018
Margaret Walker	Ordinary Member	01/07/2018 – 25/09/2018
Colin McKenzie	Ordinary Member	01/07/2018 – 25/09/2018
2018 – 2019 Committee		
Maria Nakon-Ryan	President	25/09/2018 – 30/06/2019
Andrew Downard	Vice-President	25/09/2018 – 30/06/2019
Judith Jones	Secretary	25/09/2018 – 30/06/2019
Maggie Smith	Treasurer	25/09/2018 – 30/06/2019
Anne Cowden	Ordinary Member	25/09/2018 – 30/06/2019
Alan Nettley	Ordinary Member	25/09/2018 – 30/06/2019
Graham Knight	Ordinary Member	25/09/2018 – 30/06/2019
Peter Lewis	Ordinary Member	25/09/2018 – 12/12/2018

Structure & Management

Bellarine Springs Residents Association is an unincorporated non-profit organisation. It is managed by a Committee whose members are elected annually by the Association membership.

President's Report

I am pleased to present my President's report to the 2019 Annual General Meeting covering our achievements in 2018/19. During this period our Village population has grown from 98 to 139 residents who now call Bellarine Springs home.

We are an Independent Living Community and the committee has been mindful of encouraging and supporting this concept by:

- providing a wide range of activities in the Community Centre. We now have a list of 26 groups in place.
- promoting events including fashion shows, makeup, speakers about travel, fire evacuation and updating batteries, PTV guest speaker on local transport options
- hosting Lara Village residents for a bowls and snooker event.
- as many residents expressed interest in being active, purchasing equipment to promote these healthy activities: exercise class, croquet, bowls, darts and table tennis.
- establishing a BSRA library area with all Minutes, policies (including insurance), local tradespeople register.

- enhancing our community centre atmosphere by buying large Christmas tree and decorations, an audio speaker system and a lightweight stick vac to assist with our cleanups,
- promoting “Reduce, reuse and recycle” concepts to inform and suggest ways residents can become involved to reduce our carbon footprint.
- introducing an Events Group (run by Heather Trahar, Graeme Knight and Colin McKenzie) to organise large functions throughout the year (including Chinese New Year, St Patrick’s Day, Bastille Day, Christmas in July). Residents have embraced the spirit of these events as evidenced by the photo on this report cover.
- advocating on behalf of residents rate notice evaluations and achieving a reduction in rates.
- encouraging and promoting the submission and petition undertaken by residents to have Council build a footpath along Central Road.

I gratefully acknowledge the support received from management. Vicki Carbines and Mark Graham, who have left us and especially our current Manager Kent Hodgson and Meagan Park.

Through our dealings with them on Village issues, it is pleasing to have most of the defect works now rectified for stages 1&2 and a streamlined reporting system in place; bowling green audit completed (with maintenance issues investigated), speed limit and road signage now organised, continuous review and changes to Village bus routes; our gardens developing well under Franks good management with an apprentice to join him shortly; and working collaboratively with management and Sales, our Buddy scheme is assisting all new residents have a smooth transition to Village life.

I especially thank my committee -Andrew Downard, Judith Jones, Maggie Smith, Anne Cowden, Alan Nettley and Graham Knight for their willingness to explore new ways of doing things, collaborative attitude and mutual support.

I specifically want to recognise and thank the many “quiet achievers” who without any fanfare, step in and continuously do daily tasks to keep our Village running smoothly. I have listed them on a separate attachment. Your efforts are much appreciated.

It has been my honour to be President of the BSRA and I appreciate the varied opportunities given me in this role, from negotiating, meeting local Councillors to Federal MPs and especially the chance to get to know and work closely with all residents.

We live in a beautiful area on the Bellarine and we have a very friendly, caring community. I look forward to seeing resident participation continuing to blossom. I specifically encourage new residents to become active in our Village and share their rich life experiences by introducing new activities for us all to explore.

Thank you



Maria Nakon-Ryan

21st July 2019

Secretary’s Report

Compliance

Although unincorporated the Association Committee conducted its affairs in a manner consistent with the requirements of the Board of an incorporated association and in accordance with its own Rules. The Committee is required to hold not less than four Ordinary meetings per year. Ordinary monthly meetings were held in July and August 2018, by the former Committee, and 10 Ordinary meetings have been held by the current Committee. No Committee member was absent for more than 2 of these meetings.

Communication

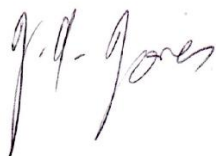
Minutes of Committee meetings are available to members in three ways. Members may receive them by e-mail, they may read the hard copy held in the Library or they may access them on the Library computers. Six members of the Committee hosted a "Q&A" session with members in March, which the Manager also attended. The 25 resident members who attended were able to raise issues which were either addressed immediately or followed-up later. The Secretary writes a column on Association business in the monthly Village Newsletter, and the President writes a mid-monthly Memo reporting on events, activities and matters of interest to members. Members are invited to contact the Committee through e-mail or in writing via the BSRA box in the Library.

Representation

Two or three members of the Committee made themselves available to meet with Management on a monthly basis. This enabled both parties to raise and discuss matters of interest to the membership. A good working relationship exists and has led to the resolution of a number of issues.

Support Village Life

Your Committee has continued with the Buddy system which assists new residents in settling in. Individual members have been encouraged by the Committee to organise interest groups or special events and funding has been provided to support this. Responsibility for the management of the Bar operations now rests with the Committee following changes during the year.



Judith Jones

20th July 2019

Treasurer's Report

Bellarine Springs Residents Association (BSRA) is an unincorporated, not-for-profit body and as such all monies raised must be spent on benefitting the residents of the village. The Association is not permitted to donate any member funds to any other groups or charities. (The Association may use its bank account to deposit then forward funds raised by members through fund-raising events specifically for charities.)

We began the year with \$4377.87 in the bank and \$565.90 in cash, and on the 30 Jun 2019, we finished the financial year with \$6785.31 banked and \$443.70 cash on hand. We have allocated \$1600 being \$20 pp to subsidise the Mid-year function and \$4050, \$35 pp, to subsidise the End of Year Function.

The figures in the Profit and Loss Statement include funds transferred from The Bar 2018 and Social Club when BSRA took over the management of these.

Your Committee supported various interest groups with funds for sporting equipment (½ cost of the indoor bowling equipment, rowing machine, table tennis table, croquet, dart board and minor equipment for the fitness classes), a Mah-jong set, craft materials and items for the community garden group.

Social event spending included the music machine, funding the Christmas function and social days.

Petty Cash spending was for low cost items such as stationery, kitchen items, gym equipment, support for the Nostalgia Theatre and morning teas.

The BSRA Committee is always open to your suggestions on how to spend YOUR money. Application for Funds forms are in the Community Centre.

I'd like to thank everyone for your support while I have been treasurer. I hope you are happy with the way the money has been spent over the year. Detailed Monthly Financial Statements are in the BSRA Minutes file in the library. Please feel free to ask if you are concerned about how the money is being spent.



Maggie Smith

9th August 2019

Auditor's Report and Committee Certification

Auditor's Declaration

To:
The Committee
Bellarine Springs Residents Association
101 Central Road
Drysdale, Vic. 3222

I have reviewed the financial records and associated documents of the Bellarine Springs Residents Association and confirm that they give a true and fair view of the association's financial affairs as at 30th June 2019.

(Name of Auditor)..... Grahame Knight

Signed..... [Signature]

Date..... 13 July 2019

Committee Certification of Financial Statements for Year ending 30 June 2018

This is to certify that the Financial Statements presented in the Annual Report give a true and fair view of the financial position and performance of the Association to 30th June 2019.

Name: Maria Nakon-Ryan

Signed: [Signature]

Position: President
Date 22nd July 2019

Name: Judith Jones

Signed : [Signature]

Position: Secretary
Date 22nd July 2019

Financial Statements

Profit & Loss Statement for year ended 30 June 2019

		2018	2019
	c/fwd	\$ 287.10	\$ 4,943.77
INCOME			
Bar Transfers		\$ 2,800.00	\$ 3,900.00
Bar Sales		\$ 3,827.05	\$ 12,127.70
Contributions from Members/Donations		\$ 2,927.00	\$ 991.70
Raffles		\$ 1,895.80	\$ 1,842.10
Social Functions		\$ 2,932.00	\$ 2,198.00
All other			\$ 195.00
Total Income		\$ 14,381.85	\$ 21,254.50
EXPENSES			
Bar purchases		\$ 4,009.05	\$ 8,251.22
Interest Group funds		\$ 2,850.89	\$ 5,221.69
Social Functions/Events		\$ 2,616.65	\$ 4,459.52
Other		\$ 248.59	\$ 1,036.83
Total Expenses		\$ 9,725.18	\$ 18,969.26
NET INCOME		\$ 4,656.67	\$ 2,285.24
CLOSING BALANCE		\$ 4,943.77	\$ 7,229.01

Balance Sheet for year ended 30 June 2019

Assets			
	Bank Balance	\$	6,785.31
	Bar cash on hand	\$	371.15
	Petty Cash Balance	\$	72.55
	Sub-total	\$	7,229.01
	Bar stock on hand	\$	1,246.00
Total Assets		\$	8,475.01
Liabilities			
	Mid-year event subsidy	\$	1,600.00
	End of year event subsidy	\$	4,050.00
Total Liabilities		\$	5,650.00
NET ASSETS		\$	2,825.01

ACKNOWLEDGMENTS & THANKS

Donors

Although BSRA is mainly self-funded the last twelve months have seen some significant donations from both local businesses and residents past and present.

Hello World Drysdale gave us 1% of all bookings made with them, which amounted to \$342.70 last year.

Pinnacle living generously donated \$500 as a thank you for the support given from many residents.

Some local traders have donated to our `Happy Hour` raffle on Friday nights, namely Drysdale News-agency, Hommys Meats, Wiseguys hairdresser and our lovely resident hairdresser Sally Linney.

Our grateful thanks go to all the many residents who have generously donated prizes and support for local fund-raising by residents and in-house activities conducted at the Village. We will however single out one very generous donation from the late Stuart Evans and partner Margot who donated a set of lawn bowls with a bag and \$100 cash for a Fun Day.

I hope I have covered all relevant donations. If I have missed anyone out please accept my apologies.

Alan Nettley

Volunteers

Recognition of the “quiet volunteers”

Driving the village bus to local shops, lunches and specific Village events. Cleaning and washing the bus
Regular clean-up of kitchen and Bar area on Saturday mornings. Laundering tea towels.
Assisting individual residents with mo-pho and IT issues
Early morning dishwasher stack/ start and unload
Assisting local residents with small carpentry and handyman tasks
Continuous work maintaining & watering our community garden supplying us with terrific produce twice a week year-round.
Taking residents' dogs for walks (when resident away or unwell)
Providing assistance/advice and support to residents on IT technical issues.
Maintaining and regularly updating the residents address and phone contact list .
Keeping an eye on the Community Centre and ensuring it is locked up, especially on weekends.
Putting out the heavy Community rubbish bins for weekly garbage collection
Checking on residents in poor/recovering health and preparing a meal
Taking a leading role Friday happy hour vacuuming after the event

Assisting residents remove hard rubbish to the tip
Quietly help prepare food/ platters, set up and tidy after events.
Purchasing, preparing, serving monthly morning tea and always cleaning up after.
Pick up and drive residents to their appointments, bus stop and airport.
Serving drinks at bar & cleaning up after.
Keeping the activities going, encouraging new residents to join and providing training where applicable and details of events / photos / achievements for newsletters.

As can be seen, there are many ways to contribute to Village life and every bit is valuable to the harmony and goodwill of our community.

As President I acknowledge the significant contributions of this special group of quiet volunteers who make *this such a delightful place to live and ensure the smooth running and support to all residents.*

BIG THANK YOU to all those who undertake these regular tasks.

Maria Nakon-Ryan