

Bellarine Springs Residents Association

MINUTES

Committee Meeting – Wed 9th October, 2024

Meeting Room

Present: Steve Merriman, Rick Goss, David Gilbert, Sue Kuter, Jayne Huson, Judy Benbow, Delia Jenkins,

Guest: Gayle McNiece

Apologies: Glynis Jones, Peter Guerin

Meeting Start: 10:00 am

Chair:

1. Apologies & quorum
2. Declarations of Conflict of Interest
3. Correspondence

Received:

Sent:

4. Minutes of previous meeting (*previously circulated*)

a. Moved to accept Minutes: Jayne Huson Seconder: David Gilbert

b. Business Arising from Minutes

- Athol Johnson Bus Stop Request - Rick
- Reimbursement for Bar Credit Card as Prizes - Rick
- Postage Stamps in Library - Update - Rick. Reminder in the Buzz.
- Missing Bar Stock Issue - Rick

5. Treasurer's Report

a. Financial Report, including current balance (*circulated*)

This month's financial report shows a deficit of **-\$382.80**, however on a Financial 'Year to Date' basis, we are running a surplus of over \$700.

While no major expenses were incurred this month, we supported several of the village activity groups with either expenses or equipment and we funded several social events, the total cost of which was over \$1,500. A full list of non-bar expenditure is listed below.

Two well attended social events in September, (Pie Night and Jacqui & Malcolm Brough’s Wedding Anniversary Celebration), contributed to higher than average bar sales. The Pie Night was accompanied by music from “The Avenue” band, the cost of which was covered by the BSRA.

While pie purchases of \$445 are listed (below) as expenditure, we received an equal amount of income from attendees to the event, thus the food component was revenue neutral.

Non-Bar Expenditure

- Dim Sims	\$ 100.00
- Morning Tea Supplies & Catering	\$ 239.00
- Pool Cues	\$ 128.38
- G/F Catering Supplies	\$ 142.00
- Pie Purchases	\$ 445.00
- Pie Night Band Costs	\$ 300.00
- Golf Day BBQ Expenses	\$ 129.91
- Workshop Bench Top Replacement	\$ 45.18
- Welcome Pack Stationery	\$ 43.00

\$1,572.47

Financial Report as of 30th Sept 2024

Date	Current Month 1st Sep - 30th Sep	Year to Date 1st Jul - 30th Sep
Income		
Bar Sales	\$2,932.43	\$7,832.41
Social Events	\$454.52	\$721.44
Internal Transfers - In	\$1,000.00	\$3,000.00
Morning Teas/Catering	\$0.00	\$0.00
Fundraising - In	\$0.00	\$0.00
Interest	\$6.22	\$16.57
Misc. Income	\$0.00	\$250.08
	\$4,393.17	\$11,820.50
Expense		
Bar Purchases	\$2,168.25	\$4,969.32
Social Events	\$901.25	\$1,591.55
Internal Transfers - Out	\$1,000.00	\$3,000.00
Morning Teas/Catering	\$360.00	\$633.82
Fundraising - Out	\$0.00	\$0.00
Activity Group Funding	\$303.47	\$726.35
Stationery & Admin.	\$43.00	\$96.00
Equipment Purchased	\$0.00	\$0.00
Misc. Expenses	\$0.00	\$65.00
	\$4,775.97	\$11,082.04
Summary	-\$382.80	\$738.46
A/C Balances as of 30th Sept 2024		
Cash - Bar A/C		\$672.91
Cash - General A/C		\$5,575.78
Cash - Petty Cash		\$41.90
Cash - Bar Float		\$40.00
		\$6,330.59
Assets - Bar Stock		\$1,546.00
Overall Financial Position		\$7,876.59

Moved to accept Report: Treasurer. Secunder: David Gilbert

6. Committee Reports (*Available for Review in Google Docs*):

a) President's Report - Steve Merriman

Hello fellow Residents,

I'm in a good mood this month as my Presidency is nearly over. I will be eagerly waiting to see who the next President will be and I hope their journey is as memorable as mine was.

The sun is shining, the Footy is finished, what more could you want?

This month has seen various activities. The Super Trivia Night saw the brains of the village gathered to determine which group were to be nominated to join Mensa. Ten tables of four did battle on various subjects. In between the table questions there was a 'Heads and Tales' competition. The winning table (and Mensa candidates) were Margaret Linke, Sue Myers, Marilyn Humphrey, and Ian Myers. The two winners of the 'Heads and Tails' were Shirley Baker and Ian Myers. Thanks to Geoff Fifer for organising the night and special thanks to Colin Mckenzie for taking responsibility for the questions and helping organise the night. Thanks also to the BSRA for supplying the prizes.

There was the usual Dim Sim Night thanks again to Jane and her helpers. Then we had the Pie Night, which was attended by about 80 residents, who enjoyed a variety of pies from the Rolling Pin Bakery. After eating all those pies, to get rid of the excess food, the residents were entertained by 'The Avenue' with lots of dancing. Thanks to all those who helped run a fun night.

As this is my last report, I would just like to say a big thank you to all the Committee members who have helped me and the residents over the past two years. I would also like to thank all residents for their support during my reign.

b) Secretary's Report - Glynis Jones

I would like to say thank you to Rick for taking on the Secretary's duties while I was away. It was much appreciated.

As the AGM is fast approaching please read through the documents emailed to you recently. These are also on display on the computer desk in the library. Feel free to photocopy any of the documents but please do not remove them from the library. If you know anyone or would like to join the Committee the nomination forms are available. Should you be absent but would like your vote to count, the proxy forms are also available.

There is a sign up sheet at reception so if you are intending on attending please put your name down.

c) Bar Report - David Gilbert

Sales for September were slightly above average. The absence of many regulars due to travelling, was offset by the "Pie Night" and the healthy takings during Jacqui & Malcolm's anniversary celebration.

The Village 'Open Day' was well attended and the management graciously donated their left over drinks. There's plenty of Coca Cola in stock for those who enjoy that drink.

Both purchases and stock were higher than average, which highlighted our storage space problem, which results in multiple visits to our suppliers rather than just once a month.

One frustrating issue for the bar staff is the way some patrons walk away after the bar is closed, or on days when the bar is unmanned and leave dirty glasses behind the bar. May I remind them that even if you don't know how to use the glass washing machine, you can easily rinse them under the taps.

Sales	\$ 2,694.00
Purchases	\$ 2,146.25
Stock	\$ 1,546.38

d) Welcome Group - Judy Benbow

New residents who have been welcomed are Terry Passlow at 35 Mataranka Grove and Linda Davey at 37 Mataranka Grove. New residents this month, Denis and Barbara Corcoran have moved into 30 Mataranka Grove. We hope they are settling in well.

The morning teas continue to be well attended by our residents and some prospective clients who have also participated. Thanks to Jayne, Barbara and Sue for organising these.

e) Social Activities Report - (Including Upcoming Events) Sue Kuter

Christmas decorations are out on sale in stores already.Ekkkkkkkkkkkk

Those who attended the Pie and Music night on the 20th September would have to agree it was a fabulous evening. The musicians, "The Avenue" led by Jon, will be back - we hope - sometime in March (2025!! Another Ekkk) so watch out for notices closer to the time.

Many ladies took advantage of the selection Jill's Comfort Shoes provided on Tuesday 24th September. With a limited selection of their summer range at this stage they plan to return in February with, hopefully, their full range. So keep an eye out for notification of their return date.

A reminder of some Diary dates:

Friday November 1st - Shumei's Dumplings Food Van (Plus other yummy items) during Happy Hour.

Tuesday 26th November: Cabella Mia Fashions with their summer range.

Tuesday 3rd December Fifth Avenue Jewellery, (Ekkkk Christmas present shopping??)

Last but not least - who knows, we might even be able to get The Pickled Onion Band back. But sshhh!!! That's only a MAYBE!!

f) IT/Communicatons Report - Delia Jenkins

We have had 2 new member registrations this month and lookforward to 5 more from residents who have already moved in but not yet found their membership registration form amongst all the moving boxes.

With the applications now being accepted for the \$300 Electricity Relief the BSRA will work to support residents where possible to complete their online application. The hope is that neighbours and friends can assist also. Dates have been advertised for the first two sessions at 1pm on Wednesday 9th and Saturday 12th October. More dates will be advertised if required.

Flyers have been created and distributed through Facebook, Email and the website for upcoming events. If residents want to run an event and need a flyer created they are more than welcome to ask.

g) Website report - Rick Goss

Website usage in September showed a pleasing increase compared to August, with Wed 25th being a standout with a record 28 residents accessing the website.

September saw the implementation of a new website function called "Blue Pages". This is similar in concept to Yellow Pages but is unique to Bellarine Spring's needs. Based initially on the list of companies, organisations and tradies recommended by Village Management, I am hopeful it will in time grow to include other organisations and individuals who have been recommended by village residents. Initial comments have been positive.

Another new function now available is to place a 'Return to Home' button at the top of each webpage. Selecting this button will return the user to the main Home page ready to access other selections. This will be especially useful for residents accessing via a mobile device as they do not see the full menu selection on their home page.

Statistics:

Between 1st and 30th September there were 123 Unique Visitors (residents accessing) and 203 Site Sessions (number of times someone has accessed site). Desktop/Laptops and Mobiles tied as most used devices to access the website, with 48% each with Tablets taking the remaining 4%.

h) Management Report

Village Operations & Maintenance

- Fire service contractor monthly inspections carried out
- Replace Pool heating zone control unit
- Repainted hallway
- Installed seat at wetlands
- Replaced battery supply for fire services panel in the Community Centre.
- Javelin weed program started throughout the Village

- Further plans to repaint community centre walls and ceilings broken into parts to avoid closure.

Compliments/complaints

None to report

Hazards

none

Insurance claims

One claim this year.

Construction/Development

Stage 10.2 – site works have started roofing works on multiple units

Sales

Stage 8: 2 units without reservations

Stage 9: 4 units without reservations

Stage 10A: 4 out of 9 units with reservations

7. Requests for Funding

- a) Croquet balls - \$171. Agree to fund this.
- b) Cup Day reimbursement - up to \$200. Agree in principle, subject to further discussion with the organiser to finalise details.

8. Other business

- a) Pie Night Debrief - Rick.
- b) Travel Expenses for Jayne - Rick. Discussed.
- c) Wines of the World Event in 2024? - Rick. Run by the Sales team. No BSRA involvement.
- d) Coffee machine - Steve. Considered but not viable at this point in time.
- e) Letter from Pinnacle living regarding recent media issues: BSRA will write a thank you letter for the communication.

9. Meetings with management

No Advisory Meeting scheduled for October.

10. Next Committee Meeting

Wednesday: November 13th

Meeting Closed: 11.26 am

I confirm these Minutes are a true and correct record of the meeting of 9th October, 2024

Signed: *Date:*

(Mr Stephen Merriman, President, Bellarine Springs Residents Association)

ACTION LIST

Agenda Item	Action	Responsible Person