

BELLARINE SPRINGS RESIDENTS ASSOCIATION



Annual Report for the Financial year 2020-2021



Report Date:

August 23, 2021

Front page photographs:

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Christmas Dinner 2020 at The Springs Bistro

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Paella Lunch in the Community Centre

BELLARINE SPRINGS RESIDENTS ASSOCIATION

101 Central Road
DRYSDALE Victoria, 3222

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Committee members, as at June 30, 2021

President: *Vacant*
Vice President: Andrew Downard
Secretary: Geoff Turner
Treasurer: Jeff Keane

Ordinary members

Alan Clarke
Athol Johnson
John Clarke
Faye Quinn
Helen Downes

Auditor: Gary Harbert
Returning Officer: Ross Smith

PURPOSE OF THE ASSOCIATION

The purpose of the Association is to serve the interests of its Membership, the Residents of Bellarine Springs. It will:

1. Encourage, support and promote the wellbeing of Members, welcome them to Village life and support them in times of difficulty;
2. Represent and advocate for Members in matters which the Association deems appropriate; including negotiations with Village Management and Village Owners on matters of interest to the general Membership;
3. Establish and support an organisational structure that facilitates the development of activities and events which enhance the enjoyment of Village life; and
4. Review and where necessary modify the role and functions of the Association and its organisational structures to meet changing circumstances.

Past Committees

Year	Name	Position
2017-2018	Peter Lewis	President
	Stuart Evans	Vice-President
	Judith Jones	Secretary
	Barbara Chalmers	Treasurer
	Margaret Walker	Ordinary Member
	Colin McKenzie	Ordinary Member
2018-2019	Maria Nakon-Ryan	President
	Andrew Downard	Vice-President
	Judith Jones	Secretary
	Maggie Smith	Treasurer
	Anne Cowden	Ordinary Member
	Alan Nettley	Ordinary Member
	Graham Knight	Ordinary Member
	Peter Lewis	Ordinary Member
2019-2020	Maria Nakon-Ryan	President
	Andrew Downard	Vice-President
	Sandra Adams	Secretary
	Maggie Smith	Treasurer
	Anne Cowden	Ordinary Member
	Alan Nettley	Ordinary Member
	Graham Knight	Ordinary Member
	Alan Clarke	Ordinary Member

STRUCTURE AND MANAGEMENT

The Bellarine Springs Residents Association is an unincorporated not-for-profit organisation. It is managed by a Committee whose members are elected annually by the Association membership.

Operating funds are raised solely from its members, with the majority of the funds raised through sales across the bar. Funds are distributed to groups of residents for the purposes of the residents only. During the year \$518 were returned to interest groups being for a stainless steel food trolley for the kitchen, Mah-Jong sets, incidentals for the Winter solstice and tennis balls. The association also supported residents by subsidising lunches and dinners catered for by private companies, in the range \$10 to \$20 per head.

Each year, the Association must assess its income tax status: the self-assessment for FY 2020-21 is that the Association is not liable to pay income tax for the current financial year, principally on the basis that all monies are raised from members, and spent for the benefit of members only, according to the Rules of Association Section 7.

2020-2021 Committee

At the 2020 AGM a Special Resolution was passed that increased the number of ordinary committee members from 4 to 5.

<i>Vacant</i>	President
Andrew Downard	Vice-President
Geoff Turner	Secretary
Jeff Keane	Treasurer
Alan Clarke	Ordinary Member
Athol Johnson	Ordinary Member
John Clarke	Ordinary Member
Faye Quinn	Ordinary Member
Helen Downes	Ordinary Member

VICE PRESIDENT'S REPORT

I am pleased to present the Vice President's report to the 2021 Annual General Meeting covering our activities during 2020/2021. During this period our village population has continued to grow with 181 current residents and more to come by the time the AGM is conducted.

During the last year from September 2020, we continued to live in interesting times with various lockdowns and restrictions on what we could and could not do. This certainly curtailed the usual full calendar of events and activities that the BSRA and other residents organise on behalf of the village. Nevertheless, we did manage a number of activities in the gaps where restrictions were relaxed, and we could get sufficient numbers into the community centre or other venues. I won't steal Faye Quinn's limelight as she will list out the events we have managed to undertake.

This committee continued the approach of supporting village residents who wished to organise events with funds and other support. I would like to recognise all residents that have taken on a role to get an event up and running whether it be Dim Sims at Happy Hour (Athol, Faye, and Allan), the emerging Cocktail Group (Heather, Sandra and Grahame), the Whisky Appreciation Society (Ross and Tony), the Café Zoo group (Wendy B). The 2021 Christmas Lunch in the Village is also being organised by Heather, Colin and Grahame who have also had a role in the Rock'n'roll events. There have been some lunches organised by Judy Streich when we aren't in lockdown. We also enjoyed a Winter Solstice around the fire thanks to Delia who also helps out residents with IT support and outings.

I would be remiss if I didn't recognise some of the hardworking people who support the village in other ways, firstly the Veggie Garden gang, Maureen, Geoff, Barbara, and Greg. Many wouldn't get their 'three a day' without the products on the veggie table. Also, Steve who can always be relied upon to produce miracles in the Village Shed. Steve also provides plenty of entertainment and prizes as part of the Friday night raffles. Jurgen Streich and other bus drivers who have taken hundreds of residents to shopping and other outings. And finally, let's not forget the bar team and volunteers who keep us lubricated at our Happy Hours!

Other regular groups and events continued when possible and groups saw some growth in membership and achievements. For example, the Cycling group saw some milestones (pun intended) with a few significant distances covered. The motorbike group continued to terrorise the local windy roads and coffee shops. The various card and board game groups have got back to being very active in the Community Centre. Fitness classes have stopped and restarted. The Walking group have found a number of creative ways to keep within the health advice restrictions to give Molly dog her exercise.

Given there is so much that goes on in our Village I'm sure I have missed some events or worthy people in the thanks above. If I have missed you out it is because of my fading faculties rather than you not deserving a mention. Again my thanks to everyone who gets involved!

The BSRA committee worked around the issue of not having an elected President by adopting a very flexible approach to running our meetings and making decisions. Firstly, the responsibility for running the monthly meeting was shared around the team so that everyone had a chance to experience being the meeting Chair. We also made sure we could make prompt decisions even if locked down by setting up an email 'round robin' to approve expenditure or other decisions which would then be ratified at the next committee meeting.

We also continued our approach of working collaboratively with Village Management and I would like to acknowledge the assistance and support we have received from Kent Hodgson, Meagan Park and Michael Morgan. The fact that we finally have a flat bowling green is an example of that cooperation, now for a larger bus! We also appreciate the cooperation from Wendy Prasevic in getting the Welcome Packs to new residents and help with events.

Frank Boase and Robert Burza continue to do a great job around the village keeping the grounds in great shape. As busy as they are there is always time for a friendly wave. The Happy Garden has also gone from strength to strength, and I see a new project kicking off behind the community centre, thanks to Norma as well.

I would also like to pass on my sincere thanks to my fellow committee members, Geoff Turner, Jeff Keane, Alan Clarke, Athol Johnson, John Clark, Faye Quinn, and Helen Downes. They have all worked hard to manage the ups and downs of the last 12 months. They have also adapted well to a different way of working together.

Finally, I'd like to thank the village residents for their support over my last three years on the BSRA committee. It has been a good deal of fun, occasionally a little hard work but very rewarding. I would strongly recommend residents to get involved in Village life, whether it be by taking on a committee role or simply organising or supporting an activity for the rest of the residents. You'll find it as rewarding as I have.

Andrew Downard
Vice-President

SECRETARY'S REPORT

Compliance

Although the Association is not incorporated, the Committee of the Association conducted its affairs in a manner consistent with the requirements of the management board of an incorporated association, and in accordance with the Rules of Association of the Bellarine Springs Residents Association.

The Committee is required to hold not less than four Ordinary Meetings per year. Thirteen meetings were held during the 12 months commencing July 2020 and the tables show the dates of the meetings held, with the attendance record.

Previous Committee

Meeting	Maria Nakon-Ryan	Andrew Downard	Sandra Adams	Maggie Smith	Anne Cowden	Alan Nettley	Graham Knight	Alan Clarke
03-Jul-20	P	P	P	P	P	P	A	P
31-Jul-20	P	P	P	P	P	P	P	P
31-Aug-20	P	P	P	P	P	P	P	P
Meetings Attended	3	3	3	3	3	3	2	3

Current Committee

Meeting	Andrew Downard	Geoff Turner	Jeff Keane	Alan Clarke	Faye Quinn	Helen Downes	John Clarke	Athol Johnson
23-Sep-20	P	P	P	P	P	P	P	P
21-Oct-20	P	P	P	P	P	P	P	P
18-Nov-20	A	P	P	P	P	P	P	P
16-Dec-20	P	P	P	P	P	P	P	P
20-Jan-21	P	P	P	P	P	A	P	P
23-Feb-21	P	P	P	P	P	P	P	P
17-Mar-21	P	P	P	A	P	A	P	P
21-Apr-21	A	P	P	P	P	P	P	A
19-May-21	P	P	A	P	P	P	P	P
16-Jun-21	P	P	P	P	P	P	P	P
Meetings Attended	8	10	9	9	10	8	10	9

P – Present A – Apology

Since June 30, Committee meetings have been held in July and August 2021.

Communication

Minutes of the Committee meetings are available to members via:

- Direct email to those who have indicated that they wish to receive minutes regularly;
- Hardcopy kept in a blue folder in the Library, available for photocopying; and
- Digital copy on both computers in the Library.

Members of the Committee have been open to the Association members for comments and suggestions, which can be discussed at the monthly meetings. In addition a series of Listening Posts were held (although interrupted by COVID) in the Community Centre in June. Reports from these Listening Posts were incorporated with other reports presented to the following Committee meetings, and are available as part of the minutes for the months of June and July.

Membership

According to the Rules of Association, the Secretary must keep and maintain a register of members that includes:

- 1) for each current member —
 - a) the member's name;
 - b) the address for notice last given by the member;
 - c) the date of becoming a member;
 - d) any other information determined by the Committee; and
- 2) for each former member, the date of ceasing to be a member.

During the year 2020-2021, 28 new residents applied for membership, four members moved out of the Village, and sadly one member passed on, resulting in the Total Membership at the close of the year being 181

As at the close of membership registration on August 11 for the purposes of voting at the AGM, there are 187 members in 120 households, which is a ratio of 1.6 members per household. Incidentally, that ratio has been consistent for the life of the Village.

Representation

The Village Manager was invited to each Committee Meeting to present his Management Report, which included a summary of the monthly Village Budget and expenditure.

In addition, at least two members of the Committee have attended the monthly Management Advisory meetings, with a third attendee from the general residential population. These monthly meetings (required under the Retirement Villages Act 1986) enable both Management and residents to raise and discuss matters of interest to the membership. A good working relationship has been fostered by all parties and will continue in the future.

Geoff Turner

Secretary

WELCOME REPORT

The last year has flown and the Village has grown.

In October of 2020 Helen, Alan and myself reviewed the Welcome pack established by Anne Cowden. We decided to make a few additions, Helen developed labels to attach to the packs, Alan sourced and supplied medical and dental maps as well as the recycle information. Rita Summers continues to update the phone list in the pack on a monthly basis - thanks Rita.

Denise did our graphics for the welcome letter, and made Morning Tea and Birthday invitations. We would like to thank Kate Walker, Marilyn Nash, Jayne Huson and all the residents for all their good work in helping to make the new residents feel welcome while settling in.

COVID has thrown many spanners in the works, but all that notwithstanding we welcomed thirty new residents. We have had limited morning teas and we may have missed out on officially welcoming some of the new residents - for this we apologise.

We trust that all new residents have settled in and are enjoying their time participating in the activities available.

Thanks to Faye, Julie, Vicky, Maureen, Helen, Andrew, Ross, Geoff, Alan and apologies to the others I have failed to mention for their assistance with the morning teas. Thanks also Denise, Helen and Alan for their help in tweaking the pack.

On behalf of the Welcome Committee,

Athol Johnson

RECYCLING REPORT

Over the past year we have been able to recycle plastic bottle tops, bread tags, metal ring pulls from cans, and small batteries.

The plastic bottle tops are delivered to Dive Victoria who involve school groups in science and environmental projects. One of the projects is to recycle the tops into moulding powder, which is used to make fobs for key chains and other “nick nacks” which are sold to support school programs. Thanks to Andrew D for delivering the tops.

Wheelchairs and mobility aids are made for kids in developing countries using the money raised from sale of aluminium cans, ring pulls and bread tags. Our collections are forwarded to the appropriate organisations.

The batteries are added to the Bellarine North Rotary Club collection and taken to the North Geelong Resource Recovery Centre.

Thank you to everyone who contributed to our collections.

Remember - Reduce Recycle Reuse.

Helen Downes

LOCAL SERVICES QUICK GUIDE

Anne Cowden spent the last few months with a group of willing helpers and advisors in producing a quick reference guide to assist and inform new residents of the local services available. This handy guide in booklet form is a useful resource, and is now included in the Welcome Pack for new residents. Copies can also be obtained from Meagan at the front desk.

SOCIAL ACTIVITIES REPORT

A *Big Thankyou* to Lola, Julie, Maureen, Vicki and anyone else I have forgotten to mention for the lovely collection of sandwiches and cakes for all the monthly Morning Teas/ Birthdays.

Christmas 2020 and Christmas-in-July 2021 were also successful as we were able to have up to 100 people seated at Clifton Springs Golf Club. A *Big Thankyou* to Rita for creating and printing Christmas table place mats for both Luncheons.

April saw a Paella luncheon prepared by Rodney Wade in the CC kitchen and served to residents in the CC Dining room.

In May we had a Soup Luncheon held in the CC Dining room. A *Big Thankyou* to Vicki, Brenda and Marlene who prepared and served their yummy soups.

Also five special morning teas were held during the year: author Ian Ferguson, Libby Coker MP, The Biggest Morning Tea for Cancer, James Prascevic and Councillor Jim Mason.

The last 12 months has been a very trying time due to Covid.

Faye Quinn

BAR REPORT

It is very difficult to produce an annual report when the bar has been closed down for 6 months+ due to the Covid 19 situation.

It was hoped to open up in time for Christmas 2020, but this was not to be. We held our first bar on 14th January this year. We had a few difficulties, one of which was that it was necessary to sell off the beer cheaply because it was nearing its best before dates. We did well until 27th May when we went into shutdown again. I am pleased to report that although attendances are down our “regulars” still support us. I would also like to thank the volunteers for their support in maintaining a good service from the bar. I am also pleased to inform you that we made a contribution to the Cancer Day by donating 2 bottles of wine for the raffle.

The following figures show the current situation:

Bar purchases for the year	\$4,448.35
Bar sales for the year	\$8,176.25
Profit	\$3,727.90
Stock to begin July 2020	\$1,771.00
Stock to end June 2021	\$1,884.00
<i>Increase in stock</i>	\$ 113.00

John Clarke
Bar Manager

TREASURER'S REPORT

For year ending 30th June 2021

Bellarine Springs Residents Association (BSRA) is an unincorporated, not-for-profit body and as such all monies raised must be spent on benefiting the residents of the village. The Association is not permitted to donate any member funds to any other groups or charities. (The Association may use its bank account to deposit then forward funds raised by members through fun-raising events specifically for Charities)

The uncertain COVID restrictions during the year resulted in decreases in income to \$15241.70 and expenditure to \$13381.43, with a net income of \$1860.27. Major donation throughout the year was \$800 from the community vegetable garden group.

The NAB general and debit accounts were closed and the proceeds transferred to a Bendigo general account with 3 signatures, any 2 required to authorise payments, in addition a debit account was opened with \$1500 for Bar purchases.

Throughout the year \$706 was spent on morning teas, \$434 to purchase equipment for interest groups and \$2400 subsidising social events.



Jeff Keane
Treasurer BSRA
6 August 2021

Bellarine Springs Residents Association

PROFIT & LOSS STATEMENT FOR YEAR ENDING 30 JUNE 2021	FY 19/20	FY 20/21
INCOME		
Bar Transfers	NA	\$2000.07
Bar sales	\$21592.70	\$8176.35
Contributions from Members /Donations	\$4190.75	\$1073.40
Raffles	\$651.20	\$106.00
Social Functions	\$4305.00	\$3755.00
Other Raffles	\$965.00	\$130.00
Miscellaneous Income/Interest	\$2517.20	\$0.88
All Other	\$295.00	
TOTAL INCOME	<u>\$34,516.85</u>	<u>\$15241.70</u>
EXPENSES		
Bar Purchases	\$16583.10	\$4448.35
Donations	\$2715.00	
Interest Group funds activities	\$184.87	\$517.75
BSRA Social Functions	\$10016.07	\$6527.03
BSRA Other/ Morning Tea	\$2000.00	\$706.06
BSRA General/Admin	\$1701.75	\$265.05
BSRA Kitchen/Bar	\$983.19	\$318.89
Petty Cash	\$50.00	\$200.00
Workshop Supplies		\$368.30
Miscellaneous Expenses	\$2517.20	\$30.00
TOTAL EXPENSES	<u>\$36751.18</u>	<u>\$13381.43</u>
NET LOSS/INCOME	<u>(\$2234.33)</u>	<u>\$1860.27</u>

BALANCE SHEET AS AT 30 JUNE 2021		
CASH		
Bank Balance		\$5333.30
Bank debit account		\$1500.03
Petty cash		\$58.30
Bar Float		\$40.00
TOTAL CASH		<u>\$6931.63</u>
ASSETS		
Bar stock on hand		\$1884.00
TOTAL CASH AND ASSETS		<u>\$8815.63</u>
EXPECTED LIABILITIES		
Morning teas \$50 per month for 6 months		\$300.00
Christmas in July subsidy 80 X \$10		\$800.00
Workshop Supplies		\$300.00
End of year function subsidy 140 X \$30		\$4200.00
TOTAL LIABILITIES		<u>(\$5600.00)</u>
NET ASSETS		<u>\$3215.63</u>

AUDITOR'S REPORT AND CERTIFICATION

The Committee,
Bellarine Springs Residence Association,
101 Central Road,
Drysdale,
Victoria 3222

I have reviewed the financial records and associated documents of the Bellarine Springs Residence Association and in my opinion they give a true and fair view of the results of its operations and its cash flows for the year as at 30 June 2021.

Gary Harbert
14 Tenbury Wells Road,
Drysdale

Signature.....

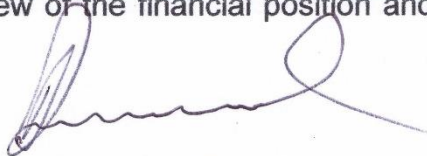
Date..... 6/8/2021

Committee Certification of Financial Statements

For Year ending 30th June 2021

This is to certify that the Financial statements presented in this Annual Report give a true and fair view of the financial position and performance of the Association to 30th June, 2021.

Signed:



Date: 18/08/2021

Name: Andrew Downard

Position: Vice-President

Signed:



Date: 18/08/2021

Name: Geoff Turner

Position: Secretary

