



## 5. Treasurer's Report - Rick Goss

This month's financial report shows a deficit of **\$1,068.16**. The main cause of the deficit was the subsidy paid for the Christmas Lunch and Dinner event.

Total expenses for the BSRA Christmas Lunch and Dinner event were \$3,793.94. Residents made payments of \$1,527.12 as their contribution to the event, leaving a shortfall of \$2,266.82 to be covered from BSRA funds. \$153 of the expenses were incurred during the previous financial year. Bar takings for the day were \$772.76.

This month's income was boosted by commission payments from Cabella Mia, Jill's Shoes and 5<sup>th</sup> Avenue Jewellery, these totalled \$303.10.

Our Year-to-Date (1/2 year) figures are showing a small surplus of **\$534.88**. This demonstrates we are achieving our aim of returning to our members the majority of our surplus funds. We plan to continue this in the 2<sup>nd</sup> half.

### Non-Bar Expenditure

- Musical Moments Ink Cartridge	\$ 39.00
- Christmas Lunch & Dinner - Food	\$3,304.70
- Christmas Lunch & Dinner – Ancillary Costs	\$ 336.24
- Morning Tea & Catering Supplies	\$ 324.00
	<b>\$4,003.94</b>

## Financial Report as of 31st Dec 2024

Date	Current Month 1st Dec- 31st Dec	Year to Date 1st Jul - 31st Dec
<b>Income</b>		
Bar Sales	\$3,154.60	\$16,600.19
Social Events	\$1,220.00	\$2,248.56
Internal Transfers - In	\$1,000.00	\$6,000.00
Morning Teas/Catering	\$0.00	\$0.00
Fundraising - In	\$0.00	\$0.00
Interest	\$6.83	\$36.24
Misc. Income	\$303.10	\$671.26
	<b>\$5,684.53</b>	<b>\$25,556.25</b>
<b>Expense</b>		
<b>s</b>		
Bar Purchases	\$1,711.75	\$10,160.02
Social Events	\$3,641.94	\$5,653.64
Internal Transfers - Out	\$1,000.00	\$6,000.00
Morning Teas/Catering	\$324.00	\$1,289.89
Fundraising - Out	\$0.00	\$0.00
Activity Group Funding	\$39.00	\$1,349.12
Stationery & Admin.	\$0.00	\$144.25
Equipment Purchased	\$36.00	\$36.00
Misc. Expenses	\$0.00	\$388.45
	<b>\$6,752.69</b>	<b>\$25,021.37</b>
<b>Summary</b>	<b>-\$1,068.16</b>	<b>\$534.88</b>
<b>A/C Balances as of 31st Dec 2024</b>		
Cash - Bar A/C		\$1,232.73
Cash - General A/C		\$4,930.46
Cash - Petty Cash		\$41.90
Cash - Bar Float		\$40.00
		<b>\$6,245.09</b>

<b>Assets - Bar Stock</b>	\$1,211.00
<b>Overall Financial Position</b>	<b>\$7,456.09</b>

Moved Treasurer: Rick Goss    Seconded: David Gilbert

## **6. Committee Reports (*Available for Review in Google Docs*):**

### **a) President's Report**

HAPPY NEW YEAR.

The only resolution we need for the New Year is to make the most of every moment. The past year has been difficult for many of us in many different ways. We should look forward to sharing happier times with each other as we try to live in peace and harmony in our beautiful village.

On behalf of the BSRA committee I welcome new residents and trust you will reach out to those around as you navigate your new surroundings. The Monthly Newsletter has a wealth of information on regular events and happenings around the village. You are welcome to join any of the "groups" that take your interest. You will find a list and contact details of these various groups in a folder at the activity station in the community centre. It goes without saying current residents are welcome to participate if you've not done so in the past and would like to tackle something different this year.

### **b) Secretary's Report - Glynis Jones**

Just a few reminders:

- Postage stamps are available in the library but remember this is an honesty system so please don't forget to pay your \$1.50 in the tin.
- If you need assistance with your front garden you need to let reception know. The gardeners are no longer doing these requests by stages any more - only once a month as needed.
- There are many activities run or organised by residents so don't forget to sign up if you're interested in any of them and thanks to all those people who are organising them.
- If you wish to apply for funding you need to get the form to the Committee a minimum 30 days before the event. The application forms can be found in the library on the computer desk or online through our Website.
- The speed limit in the village is 20 km so please remind your family and friends to adhere to it. Do we need stop signs?

### **c) Bar Report - David Gilbert**

In recent months, due to warehouse strikes, we had to find an alternative source of “bubbles” at a similar price and quality to our normal brand. We trialed a DeBortoli Cuvee and received no adverse comments from patrons. In fact we had some who claimed it was an improvement. This has resulted in a significant change in the market share of our major suppliers, lifting PreMix purchases to their second highest figure on record, \$804.00, which equates to 40% of purchases. Dan Murphy still leads the way with 50% and the supermarkets make up the balance.

Lastly on figures, sales for the calendar year 2024 were \$32,244 whilst purchases were \$19,280.

Can I please request that groups or individuals who use the bar, particularly glasses, that they either rinse them under the tap, or put them into the frame...carefully? We have found broken glasses in the frame, as a result of being forced in. Additionally, I would remind residents that whilst we are prepared to wash and dry bar glasses, it is not our job to wash extraneous types.

The young girl who collects the empty bottles, recently purchased two large white tubs to facilitate a more efficient transfer. However, after only a week, one of them is missing. A speedy return to the pick-up area behind the kitchen would be appreciated.

Sales	\$3,025
Purchases	\$1,724
Stock	\$1,211

- If the bin does not turn up we need to reimburse / buy another one. Agreed by all that David follow through with this issue.

### **d) Welcome Report - Gayle McNiece**

December was a quiet month in terms of new residents arriving at our village.

I hope all our current residents had a wonderful Christmas with their families and friends, and I extend my warmest wishes for a very happy and healthy 2025.

Looking forward to welcoming new residents in January 2025.

### **e) Social Activities Report - (Including Upcoming Events)**

- Sunday 26th January - Australia Day festivities. Don't forget to sign up! Jayne and helpers organising catering. Bar will be open. Steve to run games.
- Proud Mary presentation - flyer and sign up sheet are available. Thanks to Alan Netley for organising this.

### **f) IT/Communicatons Report**

**None - Delia is overseas.**

### **g) Website report - Rick Goss**

Aside from a few Christmas events the village tends to go into hibernation from late December so there has not been a lot of 'new' news to report.

Numbers accessing the website were less in December than in recent months. Residents focusing on Christmas activities may be a factor.

While the number of online registrations for the Christmas Lunch and Dinner events were pleasing, the numbers registering for events such as the Morning Tea and Dim Sims@ Happy Hour has dropped away to the point it is not worth the work to integrate with the paper registrations. I intend to discontinue this function for a while but may restart if enough residents indicate they would use in the future.

#### Statistics:

Between 1<sup>st</sup> and 31<sup>st</sup> December, there were 73 Unique Visitors (residents accessing) and 156 Site Sessions (number of times someone has accessed site). Mobiles continue to be the most used device to access the website with 53%, followed by Desktops/Laptops with 41% and Tablets taking the remaining 6%.

### **i) Manager's Report**

**Financial year to date: November 2024**

#### **Monthly/Annual Accounts Commentary:**

**Total Income** – is currently sitting inline the budgeted, we do see service fees received income ahead by \$5995.02 a large part is accounted for annual payment of fees which will equalise over the financial year, as settlements are slightly above anticipated budget amount. Additional \$420 income from maintenance works carried out for residents.

**Total Administration Expenses** – above budget with Village Insurance premium was until March 2025 with additional premium of around \$40,000 for the rest of the financial year, But we do see subscription cost higher with CRM subscription and survey being paid.

**Total Employment Expense** - under budget: currently wages are under, we will see that change throughout the financial year with staff leave holiday coverage, emergency call outs, and staff training costs for CPR/first aid and compliance training have been completed.

**Total Utility Services** – In line the budgeted amount – Electricity usage is slightly higher from the budgeted YTD , gas usage is above budget along with water and rubbish removal inline with budget.

**Total Motor Vehicle Expenses** – lower anticipated budgeted, Bus vehicle registration paid in May but as double charged and was refunded and bus insurance was paid in May all other items inline or below.

**Total Village Grounds** – above budgeted amount – Equipment servicing carried out under our maintenance schedule and the last piece of equipment will be service due next month. We have had the tennis court winter treatment completed which helps eliminate moss and further servicing for the tennis court was completed of machine service and new sand leveling. Pest control quarterly baiting to facilities and rabbit baiting was completed.

**Total Community Centre Expenses** – above budget with a deep clean carried out on tiles and carpets on both Community Centre and Pavilion, Annual testing and tagging for Community centre/pavilion/workshed. Fitted the Replacement boiler heat exchange for the pool.

**Fire service maintenance** of the Community Centre was carried out monthly and the Occupancy warning system batteries were replaced.

**Total Consumables - Food & Beverage** – above the anticipated budgeted amount – this group sees any consumable items we use to run the community centre & Pavilion such as milk, coffee, toilet paper, hand towel, cleaning items,

**Total Telephone, Pagers & Pendants** – Above anticipated budgeted but it will even out. There was a pendant sim invoice was paid for \$4650 with more spread out over the rest of the year.

**Total Sundry Expenses** – in line with budgeted figures

**Total Expenses** – \$422,056.93 compared to a budgeted \$421,098.10.

Village Operations is currently running an Operating Deficit of \$26,188.26 compared to a budgeted deficit of \$31,644.45.

#### **Comments:**

The upfront payment for Village insurances for the first 9 months of the Financial year is the main reason for the operating deficit which will slowly be reduced over the year, but we do see an additional insurance premium due in March for the rest of the financial year. We see certain expenditures are spread out of the Financial year and other line items hit in one go.

## **7. Requests for Funding**

a) None Received

## 8. Other business

- a) Flag Survey Results (Delia) Rick can show/explain the results. We will take the results to Management at the next Advisory meeting where decisions will be made as to what the next step is. Can Delia put out the results of the survey to residents?
- b) Australia Day Activities (Delia has given flyer and sign up sheets to Sue)
- c) Funding policy - to be completed and guidelines to be written to compliment the policy.
- d) Alan Netley and Bush Fire help. The BSRA is not in a position to organise a major raffle for a particular cause as it is not within the scope of our approved activities.
- e) Christmas event debriefing. Secretary to send a thank you to Neale's Spit Roast.
- f) President's gripes - discussed a few issues to streamline meetings.
- g) First Aid kit for Community Centre - is it our responsibility or Managements? Definitely need one for residents so will ask Management to fund it and if not BSRA will.
- h) Thanks for those involved in the carols, Christmas eve and New Year's Eve etc.

## 9. Meetings with management

Committee to nominate at least 2 Committee members and suggest a third person to attend the next Management Meeting. Sue and Gayle to attend on the 23rd January.

## 10. Next Committee Meeting

Wednesday 12th February

**Meeting Closed:** 11.45

*I confirm these Minutes are a true and correct record of the meeting of 8<sup>th</sup> January 2024.*

*Signed:* ..... *Date:* .....

(Mrs Sue Kuter, President, Bellarine Springs Residents Association)

**Advisory Meeting Minutes** - Refer to minutes sent out to residents on 30th December.



Agenda Item	Action	Outcome
<b>Dangerous corners</b> - can't see due to trees.	Gardeners have been trimming trees - just need to let them know which areas are a continuing issue.	
<b>Website</b>	Residents have asked if they can book such things as Garden requests or Absence from the village on the BSRA website. Can be set up so an email is sent to reception.	
<b>First aid kit</b>	The Community Centre needs a first aid kit available to residents. Can Management fund this?	
<b>Survey results of residents responses to the flage issue questionnaire</b>	Where to from here?	